

Phillips Board of Education Regular Board Meeting

Monday, January 15, 2018
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Administrative Reports and Committee Reports		
	A. Phillips Elementary School Principal Report	Scholz	
	1. Students of the Month		
	B. Phillips Middle/High School Principal Report	Hoogland	
	C. Director of Pupil Services Report	Lemke	
	1. District Assessment Update		
	D. Superintendent Report	Morgan	
	1. State Education Convention		
	2. Leadership Communication Team Update		
	E. Quarterly Finance Manager Report	Lehman	
	F. Student Liaison Report	Hickerson	
	G. Policy Committee Report - First Readings	Member	3-5
	H. Business Services Committee Report	Member	
VI.	Items for Discussion and Possible Action		
	A. Grant Writer Semi-Annual Report	Houdek	6
	B. 2018-2019 School Year Calendar	Hoogland	
	C. Discuss Suspension of Boys Tennis Program	Hoogland	
	D. Discuss Termination of Boys Soccer Program	Hoogland	
	E. Determine Open Enrollment Spaces for 2018-19	Morgan	7
	F. INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$12,600,000	Morgan	8
	G. RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE QUESTION OF THE APPROVAL OF AN INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$12,600,000		9
VII.	Consent Items	Pesko	10-11
	A. Approval of Minutes from December 18, 2017 Board Meeting		12
	B. Approval of Personnel Report		PDF
	C. Approval to Purchase Pool Cover		
	D. Approval of Bills		
		Pesko	
VIII.	Items for Next Board Meeting	Pesko	
IX.	Adjourn		

HIGHER EDUCATION TECHNICAL EXCELLENCE SCHOLARSHIP (TES)

462

It is the responsibility of the school to name the 12th grade pupil in each high school who has the highest demonstrated level of proficiency in technical education subjects. 2015 Wisconsin ACT 60/91 requires the school district to designate scholars for the program to Higher Education Aids Board (HEAB) by February 25th of each year. Additionally, the student with the highest grade point average must meet all graduation requirements established by the State of Wisconsin and scholarship policies established by the School District of Phillips Board of Education. The value of the scholarship is up to \$2,250 per year, to be applied towards tuition. Half of the scholarship is funded by the state, while the other half is matched by the institution. Eligibility of the scholarship does not exceed six semesters.

Selection Procedure

1. A student must be enrolled for at least six credits by September 30th of the academic year following the academic year in which he or she was designated as a scholar, at a participating Wisconsin Technical College in Wisconsin.
2. No student may receive both a TES and an Academic Education Scholarship
3. In order to be eligible, a student must exhibit interest in and planning for a technical career.
 - Prior to September 1, 2017, school counselor or principal must affirm this.
 - After September 2017, a student must have an academic and career plan leading to post-secondary technical education.
4. In order to be eligible, a student must complete at least one of the following eight eligibility items.
 - a) Be a Career and Technical Education (CTE) Concentrator
 - b) Participated in Youth Apprenticeship Program
 - c) Participated in a Technical High School Diploma program
 - d) Participated in a Career and Technical Training pathway
 - e) Participated in Skills Standards Program
 - f) Completed (or be on tract to complete) and industry recognized certification program
 - g) Participated in a Career and Technical Student Organization (CTSO) in Wisconsin: FBLA, FCCLA, FFA, or Skills USA
 - h) Complete a technical training program
5. Act 60/91 requires that nomination for TES scholarships be made by school districts for the student who has the highest level of proficiency in technical education subjects based on the ranking system prepared by HEAB.
 - HEAB ranking system consists of ranking eligible students according to a point system reflective of course work and technical education experience.
 - One point is given to a student for each credit-hour earned in high school in CTE courses.
 - One point is given to a student for each year of activity in CTSO listed above.

- o For purpose of assigning a ranking among eligible candidate, credit hours in process at the time of nomination should be counted toward the number of credits earned.

Tie Breaking Method

In the case of a tie for the senior with the highest number of points under this system, the following tiebreakers will be used in this order:

- Grade point average in CTE courses, as defined above
- Grade point average in all courses; or
- If above does not produce a recipient, the Superintendent will supervise a coin toss or drawing to determine the recipient.

Alternate Designation

As per the 2015 Wisconsin Act 60/91, the School District of Phillips is required to designate alternate technical excellence scholars. The following criteria for the designation will be used:

1. In the event of a tie with the highest grade point average, the application of the tie breaking procedure indicated above in the "Tie Breaking Method," will be applied to determine the alternate(s).
2. In situations where there is not a tie for the highest level of proficiency in technical education subjects and the tie-breaking procedure is not used, the board will designate any remaining seniors with the next highest level of proficiency in technical education subjects. Alternate scholars will be certified in order of priority.

Requirements

1. The student is responsible to complete an academic and career plan leading to a career in technical education.
2. The student is responsible to apply to a Wisconsin Technical School at his or her own expense.

The building principal is responsible for communicating these requirements to all students annually via the student handbook or other appropriate means.

Legal Refs: 2015 Wisconsin Act 60/91, Wisc. State Statute 115.28(59)

Adopted: January 19, 2015

Revised: _____

EMPLOYEE PHYSICAL EXAMINATIONS

523.1

(Wisconsin Statutes 118.25)

1. All new personnel shall have a physical examination and tuberculosis screening questionnaire as a condition for entering employment. A test to determine the presence or absence of tuberculosis in a communicable form is required only if the need for such a test is indicated for the employee (eg. by the responses to the screening questionnaire).
2. Employees who are engaged in the transportation of school children must have physical examinations every two years.
3. All other personnel will be required to have a physical examination and tuberculosis screening questionnaire, with follow-up tests if necessary, once every ten years.
4. The cost of such examinations, including tuberculin tests, shall be paid out of School District funds.

Approved: 07/10/84

Reviewed: 01/17/00

Reviewd: _____

Grant Writer's Report – January 15, 2018

Dale Houdek

The following information represents activity relating to grant exploration/application from September, 2017 through January 15, 2018:

Fab Lab Grant: Fab Lab grant: A Fab Lab grant application requesting \$25,000 was submitted to the Wisconsin Economic Development Corporation (WEDC) in December for the continued development of a Fab Lab in the Phillips High School. In 2016, I worked with representatives from five local businesses including Superior Automation Inc., Dynamic Fan Corporation, Compumold Tool and Design, Inc., MediSize and Club 13 for input into the grant application. In 2017, with a new round of grant funds, I worked with representatives from Phillips Plating, Industrial Air Products (a short meeting), and Northcentral Technical College to gain further support for the project. Based on our discussions, anyone with whom I have met is genuinely excited about the development of the Fab Lab. This past October, over \$8,000 was raised through the Rib Fest fundraiser sponsored by Club 13 and supported by local businesses and community people. The District has a golden opportunity to increase public support by further involving these supporters in direct involvement in the Fab Lab initiative.

A special thank you should go out to Colin, Tim and Troy and the I.T. department, Bill and Trevor, for their input and assistance. The saying "It takes a village..." certainly applies in this case. I am aware that there is a great deal of political hoopla involved with a district receiving this grant and since Phillips received funding in 2017, there may be a lower chance that we will be successful again.

AODA Grant: As I reported in 2017, the District did receive the AODA grant, \$15,000 a year for two years. On a state level, there was some concern that AODA grants would not be funded. As a result, the District could not get started on the project until after the State budget was passed. In the end, money was appropriated and the schools hired Becky Steinbach to act as the AODA coordinator starting in December, 2017.

TEACH Grant: The State recently published the TEACH grant application that focuses on developing or further advancing technology infrastructure in the schools. There are a variety of options available with this grant, one of which is the "hot spot" concept of which I spoke last in

SCHOOL DISTRICT OF PHILLIPS BOARD OF EDUCATION

TOPIC SUMMARY SHEET

MEETING DATE: January 15, 2018

TOPIC: Open Enrollment Spaces

BACKGROUND: Wisconsin Law and Administrative Code requires every school board to designate, for the following school year, the number of open enrollment regular education spaces, by grade, and the number of open enrollment special education spaces, by program or services, in the district using the criteria specified in its policy under s. PI 36.04(2). [Wis. Admin. Code § PI 36.06(5)(a) and Wis. Stat. § 118.51(5)(a)1]. After the regular and special education space determinations have been made at the January board meeting, the nonresident district should include the details of the decision in its board minutes. This will permit parents and others to see what action the board has taken to be in compliance with State Law and Administrative Code. The board minutes should not simply make reference to the board passing a motion related to open enrollment space.

To be consistent with our Board policy, no changes should be made to regular education or special education spaces available for open enrollment this year.

BUDGET/FISCAL IMPACT: N/A

POLICY IMPACT: N/A

AGENDA CATEGORY:

- Policy/Issues
- Monitoring Data
- Consent Agenda
- Other

PROPOSED MOTION:

No limit set on open enrollment regular education or special education spaces in the district schools.

RATIONALE: N/A

CONTACT: Rick Morgan **PHONE:** 715-339-2419 **E-MAIL:** rmorgan@phillips.k12.wi.us

INITIAL RESOLUTION AUTHORIZING GENERAL
OBLIGATION BONDS IN AN AMOUNT NOT TO
EXCEED \$12,600,000

BE IT RESOLVED by the School Board of the School District of Phillips, Price County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$12,600,000 for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment.

Adopted and recorded January 15, 2018.

Jon Pesko
District President

ATTEST:

Tracie Burkart
District Clerk

(SEAL)

SEE ATTACHED PDF FOR FULL RESOLUTION WORDING

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING

Monday, November 20, 2017

- I. The Phillips Board of Education meeting was called to order by President Pesko at 5:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Fox, Krog, Marlunga, Pesko, Willett and Student Liaison. Absent: Rose. Administration present: Superintendent Morgan, Finance Manager Lehman, Principals Scholz and Hoogland, and Pupil Services Director Lemke. Others: Staff, students, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - No public comments.
- V. Administrative and Committee Reports
 - A. Phillips Elementary School Principal Report
 1. Dave Scholz and Tina Gilge reported on the trip to Washington DC to receive the National Blue Ribbon School award. The school and community are very proud of the achievements of our students and staff.
 2. Tyler Ring reported on Summer School 2017. The program was very successful, including 350 students over a large variety of activities. The food service program increased their servings again this year. Plans are already forming for next summer's program.
 - B. Phillips Middle/High School Principal Report
 1. Recommendations will be coming next month to suspend the boys tennis program and mostly likely to eliminate boys soccer and girls tennis programs due to lack of participants. Also, recommendations will be coming to consider district sponsorship of middle school football, volleyball, and cross country.
 2. Staff development committee has been working on the 2018-19 calendar. The start date will be September 4 with a June 5 or 6 end date. A final calendar should be ready for approval soon.
 3. The district received an AODA Grant for two years. We are recommending Rebecca Steinbach as the Coordinator in the personnel report.
 - C. Director of Pupil Services Report
 1. The 2016-17 assessment results were distributed. The school counselors will be present next month to report on grade-level trends and answer questions.
 2. The District and individual schools all received Meets Expectations or Exceeds Expectations on the 2016-17 State Report Card.
 3. Recommended that Caroline Corbett, elementary guidance counselor, be designated as an LEA to help with IEP meetings at that school. Approval will be part of the consent items tonight.
 4. Special education referrals are not slowing down. Currently we are working on 14 new referrals. All three Price County schools are experiencing increase in special education referrals. We are using temporary staff to help with meeting student needs. A recommendation for increased staff will be made at business services in January.
 - D. Superintendent Report - Discussion was held on whether or not to move forward with the facilities survey at this time. Following discussion it was decided to not send the survey yet, but to schedule a special meeting for January 8, 2018 to solidify the options and determine how to move forward. A resolution for

referendum will be put on the January board agenda in order to meet January 22nd deadline for notifying DPI of a referendum. A concerted effort will be made to inform the public of the need for this referendum.

- E. Student Liaison Report - Informed the Board about the in-school food pantry available for needy students and seniors who are on their own. One of the crew groups and the bus drivers both made donations this year to the pantry. Aaron has initiated "guessing jars" to help raise money for the pantry and is looking at donating toward the mitten tree at the elementary.
 - F. Business Services Committee Report
 - 1. Discussed the facilities survey
 - 2. Discussed the board retreat goals for next year
 - 3. Discussed the additional compensation plan modifications for 2018-19 to create sustainability and equality among points
 - 4. Closed session to address vacancy staffing
 - 5. Discussed the RVA contract for 2nd semester 2017-18
 - 6. Meeting agenda was reviewed, next meeting date set, and bills reviewed.
- VI. Items for Discussion and Possible Action
- A. The WASB has provided a Board Survey Tool for each board member using a unique login. The survey is in each board member's folder.
 - B. Board/Administrative Retreat was held on December 13th. Everyone had the opportunity to share their thoughts on the year and how things are going and share goals for the future. No action is taken at retreat meetings.
 - C. The LCT group has been meeting and discussing how to create a sustainable plan for the future. The biggest change for next year will be a reduction in points for credits taken, due to the new laws creating lifetime licenses and eliminating the required six credits for renewals. Other items in the plan are being reviewed and a final plan should be to the Board for review in February. Once in place, employees should be able to advance every two to three years.
 - D. Motion (Willett/Adolph) to approve a 66.0301 Agreement Between Rural Virtual Academy (RVA) and School District of Phillips for 2017-18. This would allow our families currently with RVA to be considered resident students at Phillips. We will review in the spring and determine whether to become full members next fall. Motion carried 8-0.
- VII. Consent Items - Motion (Willett/Krog) to approve consent items. Motion carried 8-0.
- A. Approval of Caroline Corbett as LEA representative for IEP meetings.
 - B. Approved minutes from November 20, 2017 Board meeting.
 - C. Approved amended minutes from October 24, 2017 special Board meeting.
 - D. Approved personnel report hiring Colleen McHugh as part-time cook/server for the snack bar and Rebecca Steinbach as AODA Coordinator.
 - E. Approved bills from November 2017 (#343315-343462 and wires) for a total of \$531,584.67.
- VIII. The next regular board meeting will be held on January 15, 2018 at 6:00 p.m. Items to include are: Resolution for referendum, Assessment update from school counselors
- IX. Motion (Willett/Adolph) to adjourn at 6:35 pm. Motion carried 8-0.

Respectfully submitted,
Tracie Burkart, Clerk
Board of Education

**Personnel Report
December 15, 2017 - January 12, 2018**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Pam Knihtila Long-term Substitute	Complete the 2017-18 year vocal music position	\$21,374.99	N/A	1/23/2018
Erik Johnson Special Ed Teacher	Requirements completed for full teaching position	\$49,984.90 Prorated	N/A	12/18/2017

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Vocal Music Teacher K-12	Replace Rebecca Trimner	Districtwide	11-8-2017
LTE Aide, 3.5 hrs/day	Due to increased student needs	PhMS/PHS	11-14-2017

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location

RESOLUTION PROVIDING FOR A REFERENDUM
ELECTION ON THE QUESTION OF THE APPROVAL OF AN
INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO
EXCEED \$12,600,000

WHEREAS, the School Board of the School District of Phillips, Price County, Wisconsin (the "District"), has heretofore duly adopted a resolution entitled: "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$12,600,000" (the "Initial Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the question approved in the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on April 3, 2018.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on April 3, 2018 for the purpose of submitting to the qualified electors of the District the proposition of whether the Initial Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in the Price County Review within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in the Price County Review in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Price County Review in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 25 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Section 120.115(1), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Initial Resolution within 10 days after the adoption of the Initial Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded January 15, 2018. .

Jon Pesko
District President

ATTEST:

Tracie Burkart
District Clerk

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF
SCHOOL DISTRICT OF PHILLIPS
PRICE COUNTY, WISCONSIN

NOTICE IS HEREBY GIVEN that the School Board of the above-named School District, at a meeting duly called, noticed, held and conducted on January 15, 2018, adopted an Initial Resolution entitled:

INITIAL RESOLUTION AUTHORIZING GENERAL
OBLIGATION BONDS IN AN AMOUNT NOT TO
EXCEED \$12,600,000

Said Initial Resolution was adopted pursuant to the provisions of Chapter 67 of the Wisconsin Statutes to authorize a borrowing in an amount not to exceed \$12,600,000 through the issuance of general obligation bonds of the District for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment.

Copies of said Initial Resolution and a detailed breakdown of the school building and improvement program to be financed with the proceeds of the proposed Bond issue are on file in the District Office located at 365 Hwy. 100, Phillips, Wisconsin 54555 and may be inspected weekdays except holidays, between the hours of 9:00 a.m. and 4:00 p.m.

The School Board has called for a referendum election on the Initial Resolution to be held on April 3, 2018.

Dated January 15, 2018.

BY ORDER OF THE
SCHOOL BOARD
Tracie Burkart
District Clerk

EXHIBIT B

NOTICE OF ELECTION
SCHOOL DISTRICT OF PHILLIPS
APRIL 3, 2018

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Phillips on Tuesday, April 3, 2018, the following question will be submitted to a vote of the people:

"Shall the School District of Phillips, Price County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$12,600,000 for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment?"

A copy of the entire text of the resolution directing submission of the question set forth above to the electorate and information concerning District boundaries can be obtained from the District Clerk at the School District offices located at 365 Hwy. 100, Phillips, Wisconsin 54555.

Acceptable Photo ID will be required to vote at this election. If you do not have a photo ID you may obtain a free ID for voting from the Division of Motor Vehicles.

Persons with questions regarding the referendum election should contact Rick Morgan, District Administrator.

Done in the School District of Phillips
on March 1, 2018
Tracie Burkart
District Clerk

EXHIBIT C

NOTICE OF REFERENDUM
SCHOOL DISTRICT OF PHILLIPS
APRIL 3, 2018

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Phillips on April 3, 2018, the following proposed Initial Resolution of the School Board will be submitted to a vote of the people:

INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$12,600,000

BE IT RESOLVED by the School Board of the School District of Phillips, Price County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$12,600,000 for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment.

The question will appear on the ballot as follows:

"Shall the School District of Phillips, Price County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$12,600,000 for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment?"

EXPLANATORY STATEMENT AND EFFECT OF VOTE

The referendum election ballot will ask District electors to vote "yes" or "no" on the referendum election question as set forth above.

A "yes" vote on the question is a vote to approve the borrowing of \$12,600,000 by the School District of Phillips through the issuance of general obligation bonds for the purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment.

A "no" vote on the question is a vote to deny the School District of Phillips the authority to borrow \$12,600,000 through the issuance of general obligation bonds for the purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment.

In the event a majority of the electors voting on the question vote "yes", the District will be authorized to undertake the school building and improvement program described in the question and borrow not in excess of \$12,600,000 therefor; if a majority vote "no" on the question set forth above, the District will not be so authorized.

LOCATION AND HOURS OF POLLING PLACES

Information as to the location of the polling places is available in the District Office at 365 Hwy. 100, Phillips, Wisconsin 54555.

ALL POLLING PLACES WILL BE OPEN AT 7:00 A.M. AND WILL CLOSE AT 8:00 P.M.

If you have any questions concerning your polling place, contact the municipal clerk:

(Name Of Municipal Clerk)
(Address)
(Telephone)
(Office Hours)

(Name Of Municipal Clerk)
(Address)
(Telephone)
(Office Hours)

All polling places are accessible to elderly and disabled voters.¹

¹ THIS NOTICE MUST CONTAIN A STATEMENT ABOUT THE ACCESSIBILITY TO THE ELDERLY AND DISABLED FOR EACH POLLING PLACE. IF ANY POLLING PLACES ARE NOT ACCESSIBLE OR IN COMPLIANCE WITH FEDERAL LAW, CONTACT THE ELECTIONS COMMISSION.

Notice of Meeting of the Local and Municipal Board of Canvassers

At the close of voting on Election Day, pursuant to the provisions of Wis. Stat. § 19.84, the Election Inspectors will convene as a joint meeting of the Local Board of Canvassers and the Municipal Board of Canvassers for the purpose of conducting the local and municipal canvasses pursuant to Wis. Stat. §§ 7.51 and 7.53(1). This meeting will be open to the public pursuant to Wis. Stat. §§ 19.81-89.

INFORMATION TO ELECTORS²

Upon entering the polling place, an elector shall state his or her name and address, show an acceptable form of photo identification and sign the poll book before being permitted to vote. If an elector is not registered to vote, an elector may register to vote at the polling place serving his or her residence, if the elector presents proof of residence in a form specified by law. Where ballots are distributed to electors, the initials of two inspectors must appear on the ballot.³ Upon being permitted to vote, the elector shall retire alone to a voting booth and cast his or her ballot except that an elector who is a parent or guardian may be accompanied by the elector's minor child or minor ward. An election official may inform the elector of the proper manner for casting a vote, but the official may not in any manner advise or indicate a particular voting choice.

On referendum questions, where **paper ballots** are used, the elector shall make a mark (X) in the square next to "yes" if in favor of the question, or the elector shall make a mark (X) in the square next to "no" if opposed to the question.

When using a *tactile ballot marking device (Vote-PAD)* to mark a **paper** ballot, the elector shall obtain from the inspectors, the assistive device and any audio or dexterity aids if required. On referendum questions, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

On referendum questions, where **optical scan** voting systems are used, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

When using an *electronic ballot marking device ("Automark")* to mark an **optical scan** ballot, the elector shall touch the screen at "yes" if in favor of the question, or the elector shall touch the screen at "no" if opposed to the question.

On referendum questions, where **touch screen** voting systems are used, the elector shall touch the screen next to "yes" if in favor of the question, or the elector shall touch the screen next to "no" if opposed to the question.

² This section should be adapted depending upon what type of voting procedure is used.

³ Remove this sentence if only touch screen voting system(s) are used.

The vote should not be cast in any other manner. Not more than five minutes time shall be allowed inside a voting booth. Sample ballots or other materials to assist the elector in casting his or her vote may be taken into the booth and copied. The sample ballot shall not be shown to anyone so as to reveal how the ballot is marked.

If the elector spoils a **paper** or **optical scan** ballot, he or she shall return it to an election official who shall issue another ballot in its place, but not more than three ballots shall be issued to any one elector. If the ballot has not been initialed by two inspectors or is defective in any other way, the elector shall return it to the election official, who shall issue a proper ballot in its place.⁴

The elector may spoil a **touch screen** ballot at the voting station before the ballot is cast.

After an official **paper ballot** is marked, it shall be folded so the inside marks do not show, but so the printed endorsements and inspectors' initials on the outside do show. The elector shall deposit the ballot in the ballot box, or deliver the ballot to an inspector for deposit, and shall leave the polling place promptly.

After an official **optical scan** ballot is marked, it shall be inserted in the security sleeve so the marks do not show. The elector shall insert the ballot in the voting device and discard the sleeve, or deliver the ballot to an inspector for deposit. If a central count system is used, the elector shall insert the ballot in the ballot box and discard the sleeve, or deliver the ballot to an inspector for deposit. The elector shall leave the polling place promptly.

After an official **touch screen** ballot is cast, the elector shall leave the polling place promptly.

An elector may select an individual to assist in casting his or her vote if the elector declares to the presiding official that he or she is unable to read, has difficulty reading, writing or understanding English or that due to disability is unable to cast his or her ballot. The selected individual rendering assistance may not be the elector's employer or an agent of that employer or an officer or agent of a labor organization which represents the elector.

The following is a sample of the official ballot:

OFFICIAL REFERENDUM BALLOT

April 3, 2018

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials.

⁴ Remove this sentence if only touch screen voting system(s) are used.

Instructions to Voters

If you make a mistake on your ballot or have a question, ask an election inspector for help.
(Absentee Voters: Contact your municipal clerk.)

To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this:

To vote against a question, make an "X" or other mark in the square next to "No," like this:

Referendum	
Shall the School District of Phillips, Price County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$12,600,000 for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment?	
<input type="checkbox"/>	YES
<input type="checkbox"/>	NO

Persons with questions regarding the referendum election should contact Rick Morgan, District Administrator.

Done in the School District of Phillips
on March 29, 2018
Tracie Burkart
District Clerk

EXHIBIT D

OFFICIAL REFERENDUM BALLOT

April 3, 2018

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See back of ballot for initials).

Instructions to Voters

If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee Voters: Contact your municipal clerk.)

To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this:
To vote against a question, make an "X" or other mark in the square next to "No," like this:

Referendum	
Shall the School District of Phillips, Price County, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$12,600,000 for the public purpose of paying the cost of a school building and improvement program at the Elementary School consisting of: additions, renovations and remodeling for classrooms and related educational space; safety, security and building infrastructure improvements, including construction of a secure entrance and office; demolition of a portion of the existing building; site improvements; and acquisition of furnishings, fixtures and equipment?	
<input type="checkbox"/>	YES
<input type="checkbox"/>	NO

(Reverse Side of Ballot)

OFFICIAL REFERENDUM BALLOT
April 3, 2018
for
School District of Phillips, Wisconsin

Polling Place: _____

Ballot issued by

Initials of Inspectors of Election

Absent Voter's Ballot issued by

Initials of Municipal Clerk or
Deputy Clerk

Certification of Elector Assistance

I certify that this ballot was marked by me for an elector who is authorized under the law to have assistance, upon request, and as directed by the elector.

(Signature of assisting individual)

EDT	OBJ FUNC	PRJ	OBJ	Revised Budget	December 2017-18 Monthly Activity	2017-18 FYTD Activity	2017-18 FYTD %	December 2016-17 Monthly Activity	2016-17 FYTD %
10E	11		UNDIFFERENTIATED CURRICULUM	1,765,507.00	131,188.56	694,522.86	39.34	132,629.13	39.60
10E	12		REGULAR CURRICULUM	1,804,061.00	142,691.11	724,154.19	40.14	137,738.73	42.92
10E	13		VOCATIONAL CURRICULUM	344,455.00	28,453.33	152,570.80	44.29	25,310.69	39.22
10E	14		PHYSICAL CURRICULUM	167,250.00	12,426.07	70,798.66	42.33	14,919.22	45.09
10E	16		CO-CURRICULAR ACTIVITIES	146,233.00	7,351.18	49,061.31	33.55	6,916.77	34.10
10E	17		OTHER SPECIAL NEEDS	15,258.00	210.02	5,434.94	35.62	846.72	38.77
10E	21		PUPIL SERVICES	170,439.00	10,276.81	58,313.65	34.21	8,255.16	35.42
10E	22		INSTRUCTIONAL STAFF SERVICES	207,509.00	25,441.52	112,739.52	54.33	16,812.57	30.27
10E	23		GENERAL ADMINISTRATION	265,543.00	22,597.69	128,895.54	48.54	27,636.00	50.85
10E	24		SCHOOL BUILDING ADMINISTRATION	569,101.00	34,762.18	266,184.33	46.77	36,867.10	45.50
10E	25		BUSINESS ADMINISTRATION	1,963,221.00	92,816.86	789,991.74	40.24	121,855.63	41.24
10E	26		CENTRAL SERVICES	337,767.00	18,369.04	122,364.07	36.23	69,283.52	57.44
10E	27		INSURANCE & JUDGMENTS	143,555.00	1,478.39	119,817.99	83.46		65.18
10E	28		DEBT SERVICES	13,053.72	2,752.05	13,183.82	101.00		
10E	29		OTHER SUPPORT SERVICES	153,738.00	5,369.20	94,565.41	61.51	5,264.00	66.67
10E	41		TRANSFERS TO ANOTHER FUND	807,411.00					
10E	43		PURCHASED INSTRUCTIONAL SERV	552,191.00	4,971.30	24,705.23	4.47	2,826.40	4.80
10E	49		OTHER NON-PROGRAM TRANSACTIONS	2,040.00					
Grand Expense Totals				9,428,332.72	541,155.31	3,427,304.06	36.35	607,161.64	36.60

Number of Accounts: 1009

Funds Available to the District as of December, 2017:

First National Bank (General Checking)	982,919.42
Local Gov't Investment Pool	22,569.19
First National Bank (Savings)	4,315.06
Total	1,009,803.67

Flex Spending (Checking) 11,668.01

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 12/31/17): 0.00

***** End of report *****

FTLOC SRC FUNC PRJ LOC SRC	2017-18 Revised Budget	2016-17 December Monthly Activi	2017-18 FYTD Activity	2016-17 FYTD Activity	2017-18 FYTD %	2016-17 FYTD %
10R--- 211 50000- ---	4,239,337.00	4,581,333.00				
10R--- 213 50000- ---	2,269.00	2,488.00	748.75	644.26	33.00	25.89
10R--- 249 50000- ---	9,465.00	9,465.00	2,228.54	3,054.87	23.55	32.28
10R--- 264 50000- ---	1,416.00	1,416.00				
10R--- 271 50000- ---	12,650.00	15,000.00	6,270.00	6,369.14	49.57	42.46
10R--- 279 50000- ---	13,000.00	12,960.00	7,220.40	7,978.90	55.54	61.57
10R--- 280 50000- ---	7,600.00	7,464.00	3,508.07	3,522.30	46.16	47.19
10R--- 291 50000- ---			3,000.00			
10R--- 292 50000- ---	18,100.00	15,500.00	2,980.00	710.00	68.11	94.78
10R--- 293 50000- ---	15,000.00	14,000.00	3,017.41	7,645.90	48.85	54.61
10R--- 345 50000- ---	231,692.00	233,806.00				
10R--- 515 50000- ---	2,100.00	1,500.00	601.45		28.64	
10R--- 517 50000- ---	4,385.00	4,900.00				
10R--- 612 50000- ---	61,226.00	65,000.00				
10R--- 613 50000- ---	26,215.00	31,018.00				
10R--- 621 50000- ---	2,918,331.00	2,718,191.00	746,809.00	1,068,727.00	39.32	39.32
10R--- 630 50000- ---	23,892.00	13,861.00				
10R--- 650 50000- ---	199,181.00	210,652.52	69,850.00	68,632.00	35.07	32.58
10R--- 660 50000- ---	1,810.00	2,113.00				
10R--- 691 50000- ---	7,071.00	6,969.00				
10R--- 695 50000- ---	352,800.00	197,750.00				
10R--- 699 50000- ---	1,000.00					
10R--- 730 50000- ---	179,397.00	202,430.00				
10R--- 751 50000- ---	171,394.00	207,494.00	21,986.90		12.83	
10R--- 780 50000- ---	42,500.00	42,500.00				
10R--- 861 50000- ---	3,000.00	3,000.00	8,824.29			
10R--- 878 50000- ---		39,161.16				
10R--- 964 50000- ---	22,432.00				100.00	
10R--- 971 50000- ---	25,000.00	66,267.58	8.50	17,587.90	71.25	26.54
10R--- 990 50000- ---	10,000.00	10,000.00	2,562.92	13,816.44	348.10	138.16
10R--- 999 50000- ---	200.00	200.00		7.55		3.78
10-----	8,599,463.00	8,716,439.26	781,262.78	1,212,677.26	15.89	13.91
Grand Revenue Totals	8,599,463.00	8,716,439.26	781,262.78	1,212,677.26	15.89	13.91

Number of Accounts: 40